



KERALA STATE ELECTRICITY BOARD LIMITED

(Incorporated under the Indian Companies Act, 1956)

Reg. Office: Vidyuthi Bhavanam, Pattom, Thiruvananthapuram – 695 004,

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Abstract

Settlement of Pending files of EPC, Turn Key Contracts and Supply Contracts- Guidelines to examine such cases - Orders issued.

Corporate Office (Audit)

Office Order (CMD) No.756/2024 (Note No.212/CMD dated 14/05/24)

Thiruvananthapuram Dated: 16.05.2024

Read: Note No. 212/CMD dated 14/05/24 of the Chairman & Managing Director

As a part of the ease of doing business initiatives taken up by the Government of Kerala, KSEBL has been taking various initiatives. It is observed that there are protracted pending issues relating to payment to contractors. While processing such petitions, there are lot of difficulties faced, as complete reports are not available at one place. These are very old cases, the decisions were taken long back, contract agreement issues are raised now, etc.

In the above backdrop, this order is issued for the concerned officers to follow while submitting the detailed report to facilitate decisions by the appropriate authorities.

The following guidelines shall be strictly followed –

1. The directors SBUs shall prepare a list of contracts where the contractor / supplier has raised issues with KSEBL regarding pending payments and submit the list to CMD.
2. The Directors shall instruct the officers currently dealing with the subject to compile the documents such as the bidding documents, contract agreement, Work Order / Supply Order, Minutes of meetings conducted between the parties to the agreement, etc. and submit them promptly to facilitate legally correct decisions.
3. The dealing officers shall study the conditions specified in the contract agreement regarding pricing, taxes and duties, payment etc. and shall prepare an abstract of the same.
4. The decisions / correspondences made by the concerned officers or higher officers on the issues raised by the contractors shall be mentioned chronologically.

5. In cases, in the past where the request made by the contractor got rejected at officer level or at higher level, all such relevant orders/communication shall be submitted
6. Detailed report of pending cases of EPC contracts and supply contracts shall be submitted by the concerned supervisory Chief Engineer through respective Directors of SBU in the following format, which definitely shall include details of the cumulative work / supply done such as:-
 - a. All bills shall be properly tabulated by mentioning payment related details
 - b. Total Value of work / supply including tax break up of the claim made vide each bill / Invoice
 - c. Recoveries like Works Contract Tax, Income Tax, GST TDS, Kerala Constructions Worker's Welfare Fund, date of payment, remarks, if any.
 - d. Penalty, retention etc. whichever is applicable

Sl No	Invoice No	Value of work	WCT	Service tax	GST	Income Tax	KCWWF	Amount paid	Cheque No	Remarks

7. Directors of SBU shall process the information so collected and submit the same for taking appropriate decisions.

By Order of the Chairman & Managing Director

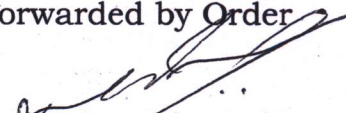
Sd/-

SABITHA.S
Secretary (Administration)

To

1. Director (Distribution, Safety, SCM)
2. Director (Transmission, System Operation and Planning)
3. Director (Generation - Electrical, REES, SOURA, Sports & Welfare)
4. Director (Finance and additional charge of Director HRM)
5. All Chief Engineers and Deputy Chief Engineers

Forwarded by Order


Senior Superintendent